

## **Camberley Town Centre Working Group**

### **Terms of Reference**

The Camberley Town Centre Working Group is a Working Group of the Executive.

#### Membership

The Group will be made up of 11 members comprising 5 members from the Conservative Group, 3 members from the Liberal Democrats Group, 2 members from the Community Group, and 1 member from the Camberley Independents.

The Chairman of the Working Group will be appointed at the first meeting of the municipal year.

#### Overall Aim

To consider and make recommendations to the Executive on such future improvement projects to Camberley Town Centre as the Executive directs during the year, and support the Executive's decision on any future regeneration proposals.

#### Key Objectives

1. To review those proposals for initiatives that support its role within the town centre and make recommendations to the Executive accordingly, in accordance with the terms agreed by the Executive for each project.
2. To steer the development of the vision for Camberley Town Centre.
3. To receive regular updates from Collectively Camberley BID.
4. To review the programme of events for the Town Centre.
5. To consider the actions required for Camberley Town Centre to become a modern town.
6. To receive update reports on Public Realm works and comment on proposals.
7. To review the Parking Charge strategy for town centre car parks

#### Meetings

The Working Group will meet as and when needed.

## **Climate Change Working Group**

### **Terms of Reference**

The Climate Change Working Group is a Working Group of the Executive

#### Membership

The Group will be made up of 9 members comprising 4 members from the Conservative Group, 2 members from the Liberal Democrats Group, 1 member from the Community Group, 1 member from the Camberley Independents Group and 1 member from the Green Group.

The Chairman of the Working Group will be appointed at the first meeting in the municipal year.

#### Key Objectives

1. To lead on the Council's work to address Climate Change and the Ecological Emergency, in accordance with the Council's adopted policy.
2. To review and make recommendations in respect of the Climate Change Action Plan.
3. To oversee implementation and liaise with relevant stakeholders to make a positively beneficial impact on the environment and biodiversity in the District. In conjunction with this, consider a Citizen's Assembly to address the issues.
4. To consider opportunities to maximise government funding for climate change initiatives.
5. To work in strategic partnership with the other 10 Surrey Borough and District Councils and Surrey County Council.

#### Meetings

The Working Group will meet as and when needed.

## **Community Support Working Group Terms of Reference**

The Community Support Working Group is a Working Group of the Executive.

### Membership

The Group will consist of representatives from the community, including, but not limited to<sup>1</sup>:

Ward Poverty Group Chairmen/Leads<sup>2</sup> (1 per cluster).  
Surrey Heath Clinical Commissioning Group  
Faith Groups  
Housing Associations i.e Accent Housing  
Schools  
Surrey County Council  
Citizens Advice Surrey Heath  
Frontline  
The Hope Hub  
Voluntary Support North Surrey  
The Camberley BESOM  
Surrey Heath BC – the Leader of the Council and the relevant Portfolio Holder

The Chairman of the Working Group will be the Leader of the Council.

### Key Objectives

- To lead on the borough's efforts to reduce poverty, food poverty and hardship within the borough.
- To advise on the Council's grant schemes and funds that aim to address poverty within the borough.
- Analyse and make recommendations from all relevant data that provides accurate and current information relating to localised poverty impacts from the pandemic. This is to be used as a basis to retain the support of a partnership approach to alleviate deprivation in areas of most need.
- To support a communications campaign to clearly promote the services available to assist during times of hardship.
- To provide the information for local Ward Councillors to develop their own localised initiatives to bridge the gaps within their wards. To make recommendations in respect of resource to assist with the development of Ward plans.
- To oversee and make recommendations in order to secure long term funding streams for organisations which alleviate poverty within the Borough

---

<sup>1</sup> Numbers of representatives and attending organisations as defined by the Head of HR, Performance & Communications in consultation with the Leader of the Council.

<sup>2</sup> As defined by the Head of HR, Performance & Communications in consultation with the Leader of the Council.

- To consult via a community and statutory partner stakeholder event at least once a year during the above period to identify the longer-term partnership plans to continue to provide support in this area.
- To review of the Local Council Tax Support Scheme as necessary.

### Meetings

The Working Group will meet as and when needed.

## **Equality Working Group**

### **Terms of Reference**

The Equality Working Group is a Working Group of the Executive

#### Membership

The Group will be made up of 9 members comprising 4 members from the Conservative Group, 2 members from the Liberal Democrats Group, 1 member from the Community Group, 1 member from the Camberley Independents Group and 1 member from the Green Group.

The Chairman of the Working Group will be elected at the first meeting of the municipal year.

#### Overall Aim

To demonstrate high level commitment to equality and diversity including employment within the Council and services provided to the whole community.

#### Key Objectives

1. To lead on all matters to do with equality for the Council in accordance with current and relevant policy.
2. To carry out an audit of the Council's work to promote equality and inclusivity for protected groups under the Equality Act and formulate an annual work plan, for approval by the Executive, in order to balance the Council's resources and community priorities within the whole range of the defined characteristics of the Equality Act 2010.
3. To make recommendations to the Executive to move the equality and diversity process forward where necessary.

#### Meetings

The Working Group will meet three times a year or when needed.

## **Local Plan Working Group**

### **Terms of Reference**

The Local Plan Working Group is a Working Group of the Executive.

#### Membership

The Group will be made up of 10 members comprising 4 members from the Conservative Group, 3 members from the Liberal Democrats Group, 1 member from the Community Group, 1 member from the Camberley Independents Group and 1 member from the Green Group.

The Chairman of the Working Group will be the Planning & Control Portfolio Holder.

#### Overall Aim

To consider and make recommendations to the Executive, and the Council, in relation to the Local Development Scheme and other documents with a view to the adoption of the Surrey Heath Local Plan.

#### Key Objectives

1. To keep under review the timetable for the preparation of documents, as set out in the Local Development Scheme.
2. To consider background evidence studies and their implications for policies.
3. To consider the approach to consultation, the responses received to key documents and the implications for policies.
4. To progress a review of the Community Infrastructure Levy should this be required as a result of the Local Plan Review or in line with any national triggers.
5. To consider main development site opportunities and more detailed site specific guidance in the form of Supplementary Planning Documents.
6. To consider other Local Development Documents and Supplementary Planning Documents as required.

#### Meetings

The Working Group will meet as required.

## **Property Investment Working Group Terms of Reference**

The Property Investment Working Group is a Working Group of the Executive

### Membership

The Group will be made up of:

- The Leader of the Council
- The Portfolio Holder for Economic Development
- Leader of the largest opposition group
- A non-executive member

The Chairman of the Working Group will be the Leader of the Council.

### Overall Aim

To lead on all matters relating to the Council's Property Investment Strategy and property portfolio.

### Key Objectives

1. To consider any acquisitions of London Road Block properties in accordance with the Property Investment Strategy and make recommendations to the Executive.
2. To recommend to the Executive the use of Compulsory Purchase Order powers to acquire any properties within the London Road development site.
3. To consider any opportunities for the acquisition of investment property and make any recommendations to the Executive on whether to acquire the property.
4. To monitor any due diligence work undertaken following the Executive's decision to acquire a property.
5. To consider any business cases for the redevelopment of properties within the Council's portfolio and make recommendations to the Executive as appropriate.
6. To make any recommendations to the Executive on the disposal of any of the Council's property.
7. To carry out oversight and monitoring of property investment strategy and performance.

### Meetings

The Working Group will meet once a month.

## **Surrey Heath Villages Working Group**

### **Terms of Reference**

The Surrey Heath Villages Working Group is a Working Group of the Executive.

#### Membership

The Group will be made up of 10 members comprising 4 members from the Conservative Group, 3 members from the Liberal Democrats Group, 2 members from the Community Group, and 1 member from the Green Group.

The Chairman of the Working Group will be elected at the first meeting of the municipal year.

#### Overall Aim

To consider sustainable opportunities to assist with securing the future vitality and growth of rural and village locations, in order to meet the needs of the communities they serve.

#### Key Objectives

To consider opportunities which:

1. include a viable business plan to support their funding, where necessary, and how such funding will be achieved
2. consider the role of parishes in parished areas and their commitment to improvements
3. demonstrate how the community has/will respond to the proposal, together with how the area will benefit from the initiative.

#### Meetings

The Working Group will meet as required.